Exchange Students
Getting Started
at UCLL Leuven
2016-2017
Table of contents

1. UC Leuven-Limburg ........................................ 3
   1.1 General overview ...................................... 3
   1.2 Our faculties ........................................ 3
       1.2.1 Faculty of Management & Technology ........ 3
       1.2.2 Faculty of teacher education .................... 4
       1.2.3 Faculty of Health & Social Work ............... 5
   1.3 Exchange programmes ................................ 6
       1.3.1 Business/Office Management (Proximus campus) ........................................ 6
       1.3.2 Applied Information Technology ................. 7
       1.3.3 Chemistry ......................................... 7
       1.3.4 Nursing/ Midwifery ................................ 7
       1.3.5 Office Management ................................ 8
       1.3.6 Social Work ...................................... 8
       1.3.7 Teacher Education ................................ 8
   1.4 academic & holidays calendar see academic calendar on UCLL website ......................... 8

2. About Belgium & Leuven .................................. 8
   2.1 Belgium .................................................. 8
   2.2 Leuven ..................................................... 10

3. Application at UC Leuven-Limburg (Leuven campus) ............................................. 11
   3.1 Application procedure for exchange students .. 11
   3.2 Registration Introduction Week ....................... 11
   3.3 De Blauwput Youth Hostel .............................. 11
   3.4 Registration buddy programme ....................... 12
   3.5 Spring common International programme (Spring semester) ........................................ 12

4. How to get to Leuven? ..................................... 13
   4.1 By car .................................................... 13
   4.2 By train .................................................. 13
   4.3 By plane .................................................. 13
       4.3.1 From Brussels National Airport Train ............ 13
       4.3.2 From Brussels South Charleroi Airport ......... 13

5. Student accommodation in Leuven .................... 14
1. UC Leuven-Limburg

1.1 General overview

UC Leuven-Limburg or University Colleges Leuven-Limburg, is a university college with 10 campuses in the greater Leuven area and in Limburg. You can enrol in bachelor’s degree courses in the fields of education, commercial sciences and business administration, health care, industrial sciences, and social and community work.

UCLL also offers advanced bachelor's programmes, postgraduate certificates and other continuing studies. As an institute of knowledge, the university college also takes part in research and provides community outreach services.

ID UC Leuven-Limburg (UCLL)

+ Founded in 2015
+ Partnership of KHLeuven, KHLimburg, and Groep T Teacher Education
+ 3 Faculties: Health & Social Work, Management & Technology, and Teacher Education
+ Bachelor’s degree courses in the fields of education, commercial sciences and business administration, health care, industrial sciences, and social and community work
+ Advanced bachelor’s programmes, postgraduate certificates and other continuing studies.
+ Number of students: 15,000
+ Headquarters Leuven: Geldenaaksebaan 335, B-3001 Heverlee (Proximus Campus)
+ Several campuses around the city
+ Mission: to prepare its students for the job market of the 21st century by providing state-of-the-art higher education.
+ Member of KU Leuven Association (cooperation between Leuven University and 12 Flemish university colleges)

1.2 Our faculties

UC Leuven campus comprises following three faculties:

+ Faculty of Health & Social Work ((G&W)
+ Faculty of Management & Technology (M&T)
+ Faculty of Teacher Education (LER)

1.2.1 Faculty of Management & Technology

+ Bachelor’s degree in Business Management
+ Bachelor’s degree in Business Management - Marketing (English)
+ Bachelor’s degree in Office Management
+ Bachelor’s degree in Information Technology
+ Bachelor’s degree in Chemistry (located on Health campus, see below)
+ Advanced bachelor's programmes in Business Management
+ Postgraduate Certificate Business Management programmes

managemententechonologieleuven@ucll.be

Proximus campus
Geldenaaksebaan 335
3001 Heverlee
Tel: +32(0)16 37 57 00
managemententechonologieleuven@ucll.be

Getting there

You can easily take the bus to the Proximus campus. The bus stop is called Haasrode Industrie
Interleuvenlaan serviced by lines 4, 5, 6 and 630 (Some off-peak buses do not go as far as this bus stop, so make sure to ask the driver before boarding the bus!)

1.2.2 Faculty of teacher education
- Bachelor’s degree in Pre-primary Education
- Bachelor’s degree in Primary Education
- Bachelor’s degree in Secondary Education
- Advanced bachelor’s programmes in Teacher Education
- Postgraduate certificate programmes in Teacher Education

ler.heverlee@ucll.be

Hertogstraat campus 1 (connects to Hertogstraat campus 2)
Hertogstraat 178
B-3001 Heverlee
Tel: +32 (0) 16 37 53 00
Fax: +32 (0) 16 37 53 99

Getting there
- By bus
You can easily take the bus to the Hertogstraat campus. The bus stop **Heverlee Kazerne** is only 200 metres away from the campus entrance. You can find the bus timetable for buses 4, 5 and 6 on www.delijn.be.

Hertogstraat campus 2 (connects to Hertogstraat campus 1)
Flos Campi building
Hertogstraat 178
3001 Heverlee
Tel: +32 (0) 16 37 56 00
Fax: +32 (0) 16 37 56 99

Getting there
You can easily take the bus to the teacher education campus. Every 15 minutes there are buses from the centre of Leuven. Buses 1, 2 and 18 take you to the Hertogstraat campus 2 via Naamsesteenweg.

Alternative bus: lines 4, 5 and 6 (see above)
By train. The Hertogstraat campus is only a 10-minute walk from Everlee train station. You can get to Everlee station on the Leuven-Ottignies line. Consult the Belgian Railways (NMBS) timetable here: www.b-rail.be.

1.2.3 Faculty of Health & Social Work

- Bachelor’s degree in Biomedical Laboratory Technology
- Bachelor’s degree in Nursing
- Bachelor’s degree in Nutrition and Dietetics
- Bachelor’s degree in Midwifery
- Bachelor’s degree in Social Work
- Bachelor’s degree in Child & Youth Care
- Advanced bachelor’s programmes in Health and Social Work
- Advanced Bachelor’s programme in International Cooperation for North-South Relations (ICoNS)
- Postgraduate Certificate programmes in Health and Social Work

Experience life on campus through this short clip: http://www.youtube.com/watch?v=9Rzv7oAkqVE&feature=related (in Dutch)

Gasthuisberg campus
Herestraat 49
3000 Leuven
Tel: +32 (0) 16 375 200
Fax: +32 (0) 16 375 299
gezondheid.leuven@ucll.be

Getting there by bus:

The Health campus is located next to the Hospital Gasthuisberg and both the train and bus station in Leuven are approximately 4 km from the Gasthuisberg site. You can take one of the following lines to get there: 3, 16, 316, 317, 333, 334, 335, 380, 370-374. During the day, there is a bus every ten minutes. Note that bus 3 is the only bus that continues to the campus. All the other buses stop at the main entrance of the hospital, not at the entrance of the Health campus. The campus, however, is within walking distance of this bus stop. From the hospital entrance bus stop, take the pedestrian walkway with the glass roof to the right until you arrive at the car park. In the car park, go to level +2. Walk across the roof parking. At your right, almost in front of you, you will see a red building. Enter this building via the rear entrance and go up the stairs to arrive at the reception. For more information, please visit www.delijn.be.
1.3 Exchange programmes

The exchange programmes allow students to combine courses of general interest (Common International Programme) with more specialised ones, thus enabling students to develop a certain area of expertise. All courses are taught in English. Please note that a beginner’s level of English is not sufficient to successfully follow courses and take exams.

Specific information on the courses and subjects offered can be found on our website https://www.ucll.be/international/exchange-programmes/leuven

1.3.1 Business/Office Management (Proximus campus)

The Business Management programme is open for exchange students in Autumn and Spring semester.

Autumn semester

The autumn semester is open to business students with a specialisation in Marketing. Students take courses of the 2nd year of the BME-programme (International Bachelor in Business Management - Marketing) with a focus on marketing topics. Students are advised to take 30 ECTS credits.

Students take classes for 13 weeks. The courses are mainly organised by the faculty of Management & Technology. Other courses are organised by UC Leuven-Limburg for all students.

Spring semester

The spring semester is open to all Business and Office Management students. The semester starts with 2 weeks of Integrated Project Work. This project runs in cooperation with second-year Marketing students and the business world. The project revolves around international marketing and will be followed by courses lasting 11 weeks. These courses are mainly organised by the faculty of Management & Technology. Other courses are organised by UC Leuven-Limburg for all Erasmus students (Common International Programme). The 11 weeks are divided
into 10 weeks of lectures and seminars and 1 International Marketing Week.

All students attending courses at the management campus have a wide range of subjects. Most courses are interactive lectures, supplemented by independent study.

During the International Marketing Week, students work together with Belgian and other international students to create a unique company logo. The Integrated Project Work and the International Marketing Week are compulsory subjects. A contribution of 80 euro is required for the International Marketing Week, which has to be paid at the beginning of the semester.

Contact Business Management programme

✦ Mr. Mario De Wolf
mario.dewolf@ucll.be
✦ Mrs. Hilde Evers
hilde.evers@ucll.be

1.3.2 Applied Information Technology

The Applied Information Technology programme is open to exchange students Autumn and Spring semester. You can compile your study programme based on the available course units. They consist of courses of general interest which can be combined with specific courses in the field of Applied Information Technology.

Contact Applied Information Technology programme:

Mrs. Griet Barrezeele

griet.barrezeele@ucll.be

1.3.3 Chemistry

The Chemistry exchange programme is open to exchange students in Spring semester.

Contact Chemistry programme:

✦ Mr. Laurent Jacoby
laurent.jacoby@ucll.be

1.3.4 Nursing/ Midwifery

The Nursing/Midwifery exchange programmes are open to exchange students in Autumn and Spring semester.

If you are a Dutch-speaking exchange student, your programme may be supplemented with a selection of courses from the regular programmes in Nursing and Midwifery.

Contact Nursing programme:

Mrs. Ann Deschamps
1.3.5 Office Management

The Office Management programme is open to exchange students in the Spring semester.

Contact Business/Office Management programme:
Mr. Mario De Wolf
mario.dewolf@ucll.be

Mrs. Hilde Evers
hilde.evers@ucll.be

1.3.6 Social Work

Exchange students are welcome in Autumn and Spring semester.

During both semesters work placements may be arranged in English, French or Dutch depending on the hosting organisation. During the Spring semester you can enroll in the exchange programme for International Social (Care) Work Students: “Empowering People in Changing Societies”.

Contact Child & Youth Care:
Mr. Raf Sondervorst
raf.sondervorst@ucll.be

Contact Social Work:
Mr. Bram Roosens
bram.roosens@ucll.be

1.3.7 Teacher Education

The programme is open to exchange students in Autumn and Spring semester.

Contact Teaching Education programme:
Mrs Hilde Stroobants
hilde.stroobants@ucll.be

Mrs. Mieke Van Inghelgem
mieke.vaningelghem@ucll.be

1.4 academic & holidays calendar

see academic calendar on UCLL website

2. About Belgium & Leuven

2.1 Belgium

Belgium, officially the Kingdom of Belgium, is a federal state in Western Europe. Straddling the cultural boundary between Germanic and Latin Europe, Belgium is home to two main linguistic groups, the Dutch speakers, mostly Flemish (about 60%), and the French speakers, mostly Walloons (about 40%), plus a small group of German speakers.
Belgium's two largest regions are the Dutch-speaking region of Flanders in the north and the French-speaking southern region of Wallonia. The Brussels-Capital Region, officially bilingual, is a mostly French-speaking enclave within the Flemish Region. A German-speaking Community exists in eastern Wallonia. Belgium's linguistic diversity and related political conflicts are reflected in the political history and a complex system of government.

ID Belgium

Date of birth: 1830  
National Holiday: 21 July  
Kingdom: King Filip & Queen Mathilde

11,000,000 inhabitants  
6.3 million live in Flanders,  
1.2 million in Brussels,  
3.5 million in Wallonia

74,000 people speak German

10 provinces, with Leuven as the capital of the province of Flemish-Brabant

6 governments: 1 federal, 5 regional  
Prime minister is Charles Michel (since Oct. 2014)

3 official languages:  
Dutch, French and German

Political structure: Federal Government

3 Communities (Flemish, French, German)  
3 Regions (Flemish, Brussels, Walloon)  
= 5 regional governments

In Leuven, people speak Dutch

Brussels = capital, Flemish capital and capital of the European Union.  
Tourist information:  
www.visitbrussels.be

Ports: Antwerp and Zeebrugge

High living standard and excellent social security system

Highest point: 694 m above sea level
2.2 Leuven

Leuven, the capital of the province of Flemish Brabant, is a charming, fascinating and safe student town. And what's more, it is a nice place to study. Thousands of students have experienced it from as early as 1425, when the Leuven University was founded, until this very day. Leuven is relatively small, yet you will find almost anything: inviting cafés, pleasant sandwich shops, cosy restaurants, charming shopping streets and a large selection of cultural, sports and recreational events.

The centre of Leuven has compactness and coziness in equal measure. No doubt, you are already familiar with the gothic town hall, and chances are that you will eventually end up on the Leuven Oude Markt, aptly named the longest bar in the world.

Transportation in and around Leuven is easy as pie: the station is at walking distance from the centre and 'De Lijn' buses cover every corner of the town. Students can buy a bus pass at time of registration (20 euro reduced student rate) for an entire academic year.

In all, Leuven is just the right size to bike or walk around town. As a matter of fact, you will see bikers everywhere in the streets of Leuven. Being a student, you can rent a bike at a reasonable price. Studying in Leuven means so much more than just being in a classroom. It is truly an experience that you will remember for the rest of your life.


ID Leuven

- First mentioned in 884 as Luvanium
- Capital of the province Flemish Brabant
- Nearly 100,000 inhabitants
- 5 communities: Leuven, Heverlee, Kessel-Lo, Wijsele and Wijgmaal
- 50,000 students (KU Leuven + Institutions of Higher Education)
- High average level of education
- Large employers: University Hospital and AB-Inbev (beer brewery).
- Mayor Louis Tobback
3. Application at UC Leuven-Limburg (Leuven campus)

3.1 Application procedure for exchange students

Applying for an exchange programme must be done on our website. The entire application comprises 2 steps:

1. Fill in and submit the online form
2. Fill them out, have them signed, attach the requested documents and mail them to:
   
   UC Leuven-Limburg
   International Mobility Officer
   Geldenaaksebaan 335
   B – 3001 Heverlee
   BELGIUM

Or send it by email to the relevant international coordinator. Instructions are on the web application.

Your application should arrive:

- before 15 June for Autumn semester
- before 15 November for Spring semester

Important

Your application is complete only after the online form has been sent and the application documents have been received.

We would like to emphasize that all courses in the exchange programmes will be taught in English.

Please note that a beginner's level of English is not sufficient. A European B1 level or equivalent is required in order to complete the coursework at UC Leuven-Limburg. Please contact the international coordinator at your home institution if you need any additional information about this. Furthermore, our coordinators may contact you personally to assess your level of English.

3.2 Registration Introduction Week

In the application form you also have to fill in whether you want to take part in the Introduction Week or not. During the Introduction Week, students will be accommodated at a youth hostel with paid Introduction Week fee.

3.3 De Blauwput Youth Hostel

The youth hostel is called ‘De Blauwput’ and is only 200 metres from the Leuven train station. Underneath the train station runs a tunnel which is connected to all train platforms. Follow this tunnel in the direction of platform 9. Once you exit the tunnel, you will see a yellow building up on the hill in front of you. This is the youth hostel.

De Blauwput
Martelarenlaan 11A
3010 Leuven
http://www.leuven-hostel.com/index_en.html
3.4 Registration buddy programme

You look forward to life in Leuven but you do not know what to expect? You like our study programmes but wonder what the workload will be like? You want to know where to party?

https://www.ucll.be/international/student-services/get-buddy

3.5 Spring common International programme (Spring semester)

Each spring semester we give our students the opportunity to enrol in the Common International Programme (CIP). From Monday till Thursday, students follow their regular courses in one of the faculties of UC Leuven-Limburg (Leuven campus). On Friday a Common International Programme is organised by UC Leuven-Limburg. It consists of four courses for which you can earn a total of 12 ECTS credits.

https://www.ucll.be/international/exchange-programmes/leuven

The programme also includes an excursion to the European Parliament in Brussels. You will be invited to register for this excursion during the course of the semester.
4. How to get to Leuven?

4.1 By car
Leuven is situated close to the E40 and E314 motorways. Addresses of car parks in Leuven can be found at this (Dutch) website: http://www.leuven.be/leven/mobilitiet-openbare-werken/parkeren/parkings/

4.2 By train
Leuven train station is simply called “Leuven”. Direct trains from all over the country arrive here. For more information about train schedules, go to www.belgianrail.be. Enter ‘Leuven [NMBS/SNCB]’ as your destination.

4.3 By plane
Please note that Brussels, and therefore Leuven, is serviced by 2 main airports: Brussels National Airport (Zaventem) and Brussels South Charleroi Airport. (Charleroi).

4.3.1 From Brussels National Airport
Train
The easiest way to go to Leuven from this airport is by train. The airport train station is located at level -1. You can catch a direct train to Leuven twice an hour (once an hour during weekends). It takes less than 15 minutes to arrive in Leuven. A ticket costs about €8.80 (2014).

Bus
The airport bus station is located at level 0 (one floor down from the arrivals hall). Buses 616, 651 and 652 will take you to the Leuven city centre.

Taxi
The taxi station is located at the exit of the arrivals hall. Please make sure you only take licensed taxis. They can be recognized by the blue and yellow emblem. If you’re travelling on your own, you might want to consider taking the bus or train as a taxi ride to the centre of Leuven can easily cost €90.

4.3.2 From Brussels South Charleroi Airport
Bus & Train, option 1
The easiest way to go to Leuven is to take the shuttle bus to Brussels, and continue your journey to Leuven by train. The shuttle bus runs every 30 minutes and the journey to Brussels takes about 1 hour (to ‘Zuid/Midi’ train station). A one-way ticket costs €13 and a two-way ticket €22. You can buy the ticket outside of the airport (follow the blue line) or online at http://www.charloeiairport.com/en/pasengers/acces-and-parking/brussels-city-shuttle/index.html

You can take a direct train from Brussels ‘Zuid/Midi’ to Leuven. Every hour 4 trains depart to Leuven and the trip takes about 30 minutes. Scheduling information is available on http://www.belgianrail.be. Enter ‘Brussel-Zuid / Bruxelles-Midi’ (train station) as the departure station.

Bus & Train, option 2
This option is the cheapest one. The Brussels South Charleroi airport does not have its own train station. Therefore, you will have to take a bus to the Charleroi-Sud (Charleroi South) train station, where you can catch a train to Leuven. The busses to the train station leave at the terminal exit.

There are no direct trains from Charleroi-Sud to Leuven. To know which train you have to take and where you need to change, you can look at the yellow posters in the train station or ask one of the employees of NMBS (the Belgian national railway company). You can also look at www.belgianrail.be. Enter ‘Charleroi-Sud [NMBS/SNCB]’ as the departure station and ‘Leuven [NMBS/SNCB]’ as the arrival station.

Taxi
The taxi station is located at the terminal exit. Be aware that a taxi ride to Leuven can easily cost €200.
5. Student accommodation in Leuven

Exchange students looking for a room on the private market will be referred to the database of privately rented student housing (Kotwijs.be) powered by the Leuven University.

The University Housing Service assists international students in finding suitable housing. The office can provide information about the various types of permanent housing in the private sector and in university residence halls. They will also answer specific questions about rent-related issues such as contracts, legal regulations, fire insurance, security, rental surcharges, etc. They can also provide assistance and mediation, should you have any complaints about your accommodation or a dispute with the landlord.

Contact
email housingservice@kuleuven.be

Office hours
Weekdays from 2:00 until 5:00 pm
From 15 May until 30 September:
Weekdays from 9:00 am until 12:00 noon and from 2:00 pm until 5:00 pm

Other sources for student rooms:
www.easykot.be
erasmusu.com
globiss.be
studentrooms.com
...